

REGULAR MEETING OF THE KOOCHICHING COUNTY BOARD OF COMMISSIONERS  
Held on Tuesday, January 28, 2020 8:45 a.m.

MEMBERS PRESENT: Commissioners Pavleck, Sjoblom, Skoe, McBride, Adee  
MEMBERS ABSENT: None

OTHERS IN ATTENDANCE: Janelle Peterson, Perryn Hedlund, Kathy LaFrance, Nathan Heibel, Matt Gouin, Chrystal Clance, KCCTV Reporter Darcy Sullivan, B93 Radio Reporter Randy Thoms and Journal Reporter Laurel Beager

2020/01-34 Motion by Pavleck, seconded by Skoe to approve the agenda with additions and deletions. Voting yes: Sjoblom, Skoe, Adee, Pavleck, McBride. Motion carried.

2020/01-35 Motion by Sjoblom, seconded by Skoe to approve the minutes from the January 14, 2020 regular meeting. Voting yes: Sjoblom, Skoe, Adee, Pavleck, McBride. Motion carried.

2020/01-36 Motion by Sjoblom, seconded by Pavleck to approve Courthouse claims in the amount of \$408,204.70, approve Highway claims in the amount of \$72,494.54 and approve Public Health and Human Services Claims as presented. Voting yes: Sjoblom, Skoe, Adee, Pavleck, McBride. Motion carried.

2020/01-37 Motion by Pavleck, seconded by McBride to adopt the following resolution for acceptance of a donation from Koochiching Technology Initiatives (KTI) to the Veterans Service Office (VSO) in the amount of \$6,600:

**WHEREAS**, MN statute 465.03 requires Koochiching County to adopt by resolution, acceptance of a donation by a two-thirds majority of its members and;

**WHEREAS**, the KTI provided a grant donation of \$6,600 for Video Teleconferencing Equipment;

**WHEREAS**, the Teleconferencing Equipment will support County Veterans accessing VA Telemedicine and Veterans Board of Appeals hearings;

**WHEREAS**, the equipment may be used for VSO, County and Partner Agency trainings and conferences that would otherwise require costly travel;

**WHEREAS**, the VSO will match the KTI grant donation with \$2,000 from the State Operations Enhancement Grant to fund the full equipment purchase cost of \$8,600;

**WHEREAS**, the State Grants Manager has pre-approved this use of these grant funds;

**NOW, THEREFORE BE IT RESOLVED**, Koochiching County Board of Commissioners accepts the above listed grant donation to the Veteran Services Office. Voting yes: Sjoblom, Skoe, Adee, Pavleck, McBride. Motion carried.

2020/01-38 Motion by Sjoblom, seconded by McBride to approve the payment of 2020 Dues as presented. Voting yes: Sjoblom, Skoe, Adee, Pavleck, McBride. Motion carried.

2020/01-39 Motion by McBride, seconded by Sjoblom to approve the change of employment status of Beau Herzig from Part-Time to Full-Time E/911 Correction Officer effective January 24, 2020. Voting yes: Sjoblom, Skoe, Adee, Pavleck, McBride. Motion carried.

2020/01-40 Motion by Pavleck, seconded by McBride to approve the revised Compensatory Time Off, Leave of Absence and Work Comp Policies as recommended by the Administration Director. Voting yes: Sjoblom, Skoe, Adee, Pavleck, McBride. Motion carried.

2020/01-41 Motion by Pavleck, seconded by Sjoblom to authorize recording of the annual Employee Dishonesty and Faithful Performance Bond in the amount of \$50,000, and to further define employee to include the following Koochiching County Officials and any successor of such official: Auditor/Treasurer, Attorney, Recorder, Sheriff, County Engineer, Assessor, Public Health and Human Services Director, Veteran Service Officer, Environmental Services Director and Administration Director as required by Minnesota Statute §382.10 and §386.01. Voting yes: Sjoblom, Skoe, Adee, Pavleck, McBride. Motion carried.

2020/01-42 Motion by Pavleck, seconded by Skoe to approve the formation of a Facility Review Committee as recommended by the Administration Director. Voting yes: Sjoblom, Skoe, Adee, Pavleck, McBride. Motion carried.

2020/01-43 Motion by McBride, seconded by Pavleck to approve the formation of a Job Classification and Wage Study Committee as recommended by the Administration Director. Voting yes: Sjoblom, Skoe, Adee, Pavleck, McBride. Motion carried.

2020/01-44 Motion by McBride, seconded by Sjoblom to authorize the Board Chair and Administration Director signatures to the audit engagement letter with Hoffman, Philipp & Knutson, PLLC for the 2019 County audit as recommended by the Administration Director. Voting yes: Sjoblom, Skoe, Adee, Pavleck, McBride. Motion carried.

2020/01-45 Motion by Pavleck, seconded by Skoe to authorize the Board Chair's signature to letter of support for the Northland Counseling Center Inc. grant application to develop and expand certified community behavioral health clinics in Minnesota. Voting yes: Sjoblom, Skoe, Adee, Pavleck, McBride. Motion carried.

2020/01-46 Motion by McBride, seconded by Pavleck to approve the 2020 Committee list as presented and to add a Facility Review Committee appointing Commissioners McBride and Sjoblom and to add a Job Classification and Wage Study Committee appointing Commissioners Adee and Sjoblom. Voting yes: Sjoblom, Skoe, Adee, Pavleck, McBride. Motion carried.

2020/01-47 Motion by Pavleck, seconded by McBride to approve a Video Camera Remote Viewing User Agreement with ISD #362 as recommended by the County Sheriff and reviewed by the County Attorney. Voting yes: Sjoblom, Skoe, Adee, Pavleck, McBride. Motion carried.

2020/01-48 Motion by Pavleck, seconded by Skoe to renew the Reliance Telephone - Phone/iPod/iPad Voice Call Location Agreement as recommended by the County Sheriff. Voting yes: Sjoblom, Skoe, Adee, Pavleck, McBride. Motion carried.

2020/01-49 Motion by Pavleck, seconded by Sjoblom to renew and authorize Board and Sheriff signatures to the County Emergency Management Coordination Service Contract with Willi Kostiuk at no change in cost and as recommended by the Sheriff. Voting yes: Sjoblom, Skoe, Adee, Pavleck, McBride. Motion carried.

2020/01-50 Motion by Skoe, seconded by Pavleck to approve renewal of the First Call for Help Purchase of Service Agreement as recommended by the Public Health and Human Services Director. Voting yes: Sjoblom, Skoe, Adee, Pavleck, McBride. Motion carried.

2020/01-51 Motion by Sjoblom, seconded by Pavleck to approval payment for Burial Case #841411 in the amount of \$773.51. Voting yes: Sjoblom, Skoe, Adee, Pavleck, McBride. Motion carried.

2020/01-52 Motion by Pavleck, seconded by Sjoblom to set aside \$125,000 for timber and resource development reserves and \$53,000 for park development reserves from the 2019 Trust Fund income as approved in the 2020 Land and Forestry Budget and as recommended by the Land Commissioner and to set aside \$7.00 per capita from the 2019 Trust Fund income for promotion as allowed under MN Statute with allocation as follows: allocate 57% of the promotion funds to the cities within Koochiching County with allocation ratio to be the same as in previous year (50% to International Falls and remaining 50% split equally between the small cities) and with a letter to accompany the checks stating what the funds can be expended on and when they have to be expended and to allocate 43% of the promotions funds to the Koochiching Development Authority to be held and utilized for the promotion of tourism, agricultural and industrial development as defined in MN Statutes. Voting yes: Sjoblom, Skoe, Adee, Pavleck, McBride. Motion carried.

2020/01-53 Motion by McBride, seconded by Pavleck to authorize the Land Commissioner to obtain quotes and execute contracts for park attendants to provide site management at County administered boat landings for the 2020 Rainy River early fishing season and to request an annual funding contribution from Lake of the Woods County and the MN DNR as recommended by the Land Commissioner. Voting yes: Sjoblom, Skoe, Adee, Pavleck, McBride. Motion carried.

2020/01-54 Motion by Pavleck, seconded by Skoe to authorize the Land Commissioner to seek bids and execute three year contracts for summer park maintenance for six County parks as recommended by the Land Commissioner. Voting yes: Sjoblom, Skoe, Adee, Pavleck, McBride. Motion carried.

2020/01-55 Motion by Pavleck, seconded by Sjoblom to approve the Island View Sewer Project Change Order #9 for Contract A in the amount of \$72,473.76 as recommended by the Environmental Services Director. Voting yes: Sjoblom, Skoe, Adee, Pavleck, McBride. Motion carried.

2020/01-56 Motion by McBride, seconded by Pavleck to approve Island View Sewer Project payment request #19 to Wagner Construction for Contract A in the amount of \$507,251.32 which includes a 5% retainage as recommended by the Environmental Services Director. Voting yes: Sjoblom, Skoe, Adee, Pavleck, McBride. Motion carried.

2020/01-57 Motion by Skoe, seconded by Sjoblom to approve a Delegation Agreement between Koochiching County and the MN Department of Natural Resources to help prevent the spread of Aquatic Invasive Species as recommended by the Environmental Services Director. Voting yes: Sjoblom, Skoe, Adee, Pavleck, McBride. Motion carried.

000 The Board Chair called for public comment and Chrystal Clance commented it is uplifting to hear Nathan make requests for early spring fishing.

2020/01-58 Motion by Pavleck, seconded by Sjoblom to adjourn the meeting at 9:55 a.m. Voting yes: Sjoblom, Skoe, Adee, Pavleck, McBride. Motion carried.