

9:30 a.m. KDA Meeting – see separate agenda

KOOCHICHING COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING ON TUESDAY, JANUARY 14, 2020: 9:45 a.m.
PROPOSED AGENDA FOR THE COUNTY BOARD MEETING:

9:45 a.m. **Election of 2020 County Board Chair and Vice Chair**

9:50 a.m. **A. County Business:**

1. Approve Proposed Agenda with Additions/Deletions
2. Approve Minutes from the December 17, 2019 Regular Meeting
3. Financial Business:
 - a. Ratify 2019 Year End Payments Under Board Motion 2019/12-11
 - b. Review December Summarized Payment Listing
 - c. Approve December Payroll and ACH Payments
 - d. Approve December Warrant Voids
 - e. Adopt Resolution Accepting Donation
 - f. Approve Courthouse Claims
 - g. Approve Highway Claims
 - h. Approve Payment of First Half 2020 Budget Allocations
4. Human Resource Business:
 - a. Notice of 2020 Temporary Hires
 - b. Approve IS Technician Position Description
 - c. Request Authorization to Fill IS Technician Position
 - d. Approve Employment Separation of Part-Time Deputy
 - e. Approve Employment Separation of Temporary Highway Maintenance Supervisor
 - f. Approve Employment Separation of Eligibility Worker and Fill Vacant Position
 - g. Approve E911/Correction Officer Employment Status Change
5. Set 2020 Mileage Reimbursement Rate
6. Award 2020 County Publication Bid
7. Review 2020 County Committee Appointments
8. Acknowledge MCIT Certificates of Excellence Awards
9. Adopt Resolution to Renew Annual Agreement of Enrolling PT Deputies in PERA and P&F Plans

10:15 a.m. **B. Auditor/Treasurer Business:**

1. Designate Depository Institution
2. Adopt Resolution Supporting the Polar Polers Ski Club Grant Application

10:20 a.m. **C. Sheriff Business:**

1. Approve Scope of Work and Service Agreement with Paramount Planning
2. Award Low Bid for Purchase of Four Squad Trucks Including the Trade-In of Four Used Squad Trucks

10:25 a.m. **D. Veteran Service Office Business:**

1. Authorize Board Chair Signature to VSO Letter of Support
2. Adopt Resolution Accepting Donations

- 10:30 a.m. E. Land and Forestry Business:
1. Authorize Revision Process of the Long-Range Plan for the Management of Koochiching County Tax-Forfeited Land and Forest Resources
- 10:35 a.m. F. Environmental Services Business:
1. Approve Repairs to Transfer Station Recycling Baler and Conveyor Belt
2. Approve Environmental Services Budget Adjustment
- 10:45 a.m. G. Highway Business:
1. Award Bid for Purchase of Budgeted Skidsteer Milling Head
2. Award Bid for Purchase of Budgeted Small Fleet Bed Mounted Sander
3. Award Bid for Purchase of Budgeted Small Fleet Lift Gate
4. Award Bid for Purchase of Budgeted Tandem Axle Plow Truck
5. Recognition of Service and Appreciation to Walt Buller as Temporary Highway Maintenance Supervisor
- Following: H. Public Comment Period
- Following: I. Finish County Business/Adjourn Regular Meeting

Break

**Committee of the Whole Agenda
Following Break**

1. Discussion of Airport Fund Balance Deficit
2. Review of Updated Personnel Policies
3. Discussion on the Creation of a Facilities Review Committee
4. Discussion on the Creation of a Job Classification and Wage Study Committee

J. Informational Items:

1. 2019 Sheriff Transport Numbers
2. International Falls-Koochiching County Airport Commission Board Meeting Agenda/Minutes
3. Convention and Visitors Bureau Board Meeting Minutes
4. Citizens for Backus/AB Thank You Letter
5. Arrowhead Regional Corrections Board Meeting Agenda/Minutes
6. Minnesota Rural Counties Board Meeting Agenda/Minutes, 2020 Leadership and Calendar