

ADDENDUM VETERANS PREFERENCE POINTS APPLICATION
INSTRUCTIONS

Preference points are awarded to qualified veterans and spouses of deceased or disabled veterans in the job application process. Points are awarded subject to the provisions of MN Statutes 197.46. Certain jobs are exempt from Veteran's Preference such as a chief deputy of an elected official, head of a department, confidential secretary or other confidential position of an appointing authority. Exemption of the position from Veteran Preference will be determined by the employer prior to taking applications.

To be eligible for veterans preference points you must be separated under honorable conditions from any branch of the armed forces of the United States after having served on active duty for 181 consecutive days or by reason of disability incurred while serving on active duty, or who has met the minimum active duty requirement as defined by section 3.12a of Title 38, Code of Federal Regulations, or who has active military service certified under section 401, Public Law Number 95-202. The active military service must be certified by the United States Secretary of Defense as active military service and a discharge under honorable conditions must be issued by the Secretary. Section 3.12a, Title 38, Code of Federal Regulations: "minimum period of active duty" means... (ii) the full period for which a person was called or ordered to active duty; AND

The information you provide on this form will be used to determine your eligibility for veterans' preference points. You are not required to supply this information, but we cannot award veteran's points without it. YOU MUST SUPPLY A COPY OF YOUR DD214. DISABLED VETERANS MUST SUPPLY DOCUMENTATION FROM THE DEPARTMENT OF VETERANS AFFAIRS OR FROM A BRANCH OF THE ARMED FORCES CERTIFYING THE SERVICE-CONNECTED DISABILITY. SPOUSES APPLYING FOR PREFERENCE POINTS MUST SUPPLY THEIR MARRIAGE CERTIFICATE, THE VETERAN'S DD214 AND DISABILITY DOCUMENTATION OR DEATH CERTIFICATE.

If you supply the supporting documentation by separate mail, include your name and the position applied for.

ARE YOU APPLYING FOR VETERAN'S BONUS POINTS? YES _____ NO _____

VETERANS PREFERENCE POINTS APPLICATION

Veteran:	
___ Self ___	
Spouse ___	If spouse, veteran's name: _____
Branch of Service: _____	Period of Active Duty: from _____ to _____
Rank at Discharge _____	Type of Discharge _____
Date of Final Discharge _____	Service No. _____
Do you have a compensable service related disability? Yes ___ No ___	

Preference Requested:	
Veteran _____	Disabled Veteran _____
Spouse of Disabled Veteran _____	Spouse of Deceased Veteran _____

Your Preference Points application cannot be considered without supporting documentation (see instructions above). If the documentation is not attached, it must be received no later than 7 calendar days after the application deadline for the position in order to guarantee points are awarded in a timely manner. Supporting documentation: is attached _____ will be submitted _____.