

REGULAR MEETING OF THE KOOCHICHING COUNTY BOARD OF COMMISSIONERS  
Held on Tuesday, August 10, 2021 at 9:30 a.m.

MEMBERS PRESENT: Commissioners Pavleck, Murray, Adee, Skoe  
MEMBERS ABSENT: Sjoblom

OTHERS IN ATTENDANCE: Isaac Meyer, Lois Lundin, Trent Nicholson, Eric Olson, Jeff Hardwig, Mark Lessard, Matt Gouin, KCCTV Reporter Darcy Sullivan, KGHS Reporter Timm Ringhofer

2021/08-01 Motion by Adee, seconded by Skoe to approve the agenda with additions and deletions. Voting yes: Skoe, Adee, Pavleck, Murray. Motion carried.

2021/08-02 Motion by Adee, seconded by Skoe to approve the minutes from the July 27, 2021 regular meeting. Voting yes: Skoe, Adee, Pavleck, Murray. Motion carried.

2021/08-03 Motion by Adee, seconded by Skoe to approve the July summarized vendor payment listing, approve July payroll and payroll ACH payments in the amount of \$1,733,796.77, approve Courthouse claims in the amount of \$72,505.38 and approve Highway claims in the amount of \$59,091.66. Voting yes: Skoe, Adee, Pavleck, Murray. Motion carried.

2021/08-04 Motion by Adee, seconded by Skoe to approve the voids of warrant #36528 in the amount of \$5,000.00, and warrant #36700 in the amount of \$636.45. Voting yes: Skoe, Adee, Pavleck, Murray. Motion carried.

2021/08-05 Motion by Adee, seconded by Murray to accept donations from the International Falls VFW Post #2948 in the amount of \$25,000, Northome VFW Post #3869 in the amount of \$3,000 and Littlefork VFW Post #9641 in the amount of \$1,000 all to be used for the purchase and outfitting of a new Veteran's medical transportation program van and further to accept the donation from the County Board of Commissioners in the amount of \$200 to be used for the County employee appreciation day barbeque. Voting yes: Skoe, Adee, Pavleck, Murray. Motion carried.

2021/08-06 Motion by Skoe, seconded by Adee to approve the allocation of 25% of the tax revenue generated from the Great Northern Transmission Line (GNTL) in the amount of \$281,928 to be apportioned as follows: 23% to the Cities of Big Falls, Littlefork, Northome and Ranier and 8% to the City of Mizpah per Board Motion 2018/02-27 and subject to annual review. Voting yes: Skoe, Adee, Pavleck, Murray. Motion carried.

000 The Administration Director provided a 2021 first half revenue and expenditure budget to actual report.

000 Notice of hire of Emily Knaeble as Payroll and Benefit Coordinator with a start date of August 16, 2021.

2021/08-07 Motion by Murray, seconded by Adee to approve the employment promotion of

Kallie Kantosto Child Support Officer with a start date of July 26, 2021 and authorize filling the vacant position within the assigned wage scale. Voting yes: Skoe, Adee, Pavleck, Murray.  
Motion carried.

000 Notice of hire of Julia Herbert as Public Health Nurse effective July 26, 2021 with a starting hourly wage at 90% of the wage scale.

000 Notice of hire of Billy Christianson as a Part-time Highway Laborer effective July 19, 2021 with a starting wage at 85% of the wage scale.

2021/08-08 Motion by Adee, seconded by Skoe to approve the employment promotion of Nancy Heibel to Appraising Program Coordinator effective September 13, 2021 and authorize filling the vacant Assessor Clerk position within the assigned wage scale. Voting yes: Skoe, Adee, Pavleck, Murray. Motion carried.

2021/08-09 Motion by Skoe, seconded by Adee to approve the employment separation of Part-time Deputy Mitch Lessard effective July 22, 2021. Voting yes: Skoe, Adee, Pavleck, Murray. Motion carried.

000 Notice of temporary hire of James Peterson as Veterans Transport Driver per the County Temporary Hire Policy.

2021/08-10 Motion by Skoe, seconded by Adee to approve the employment separation of Gary Swenson as Heavy Equipment Operator effective October 1, 2021 and authorize filling the vacant position within the assigned wage scale. Voting yes: Skoe, Adee, Pavleck, Murray. Motion carried.

2021/08-11 Motion by Skoe, seconded by Murray to approve the Minnesota Lawful Gambling LG220 Exempt Permit Application for the Birchdale Sportsman's Night Out (Whitetails Unlimited) for a raffle to be conducted September 25, 2021 at the Birchdale Community Center located at 10370 State Highway 11, Birchdale, MN. Voting yes: Sjoblom, Skoe, Adee, Murray. Pavleck abstained. Motion carried.

000 Kootasca and Backus/AB Representatives provided a presentation on the Alexander Baker Apartments which is an affordable 27 unit general occupancy housing project that includes 10 units with project based rental assistance for high priority homeless and persons with disabilities. The project will include 6 – 1 bedroom units, 14 – 2 bedroom units, 4 – 3 bedroom units and 3 – 4 bedroom units.

2021/08-12 Motion by Murray, seconded by Adee to approve a 10% in kind match up to \$44,000 for the Jackfish Bay Area Waterflow/Cattail removal project and further to authorize the Board Chair's signature to a letter of support for the Conservation Partners Legacy grant application. Voting yes: Skoe, Adee, Pavleck, Murray. Motion carried.

2021/08-13 Motion by Skoe, seconded by Murray to adopt the following resolution approving the FY 2022 CVSO Operational Enhancement Grant:

**BE IT RESOLVED** by Koochiching County that the County enter into the Grant Agreement with the Minnesota Department of Veterans Affairs (MDVA) to conduct the County Veterans Service Office Operational Enhancement Grant Program. The grant must be used to provide outreach to the County's Veterans; to assist in the reintegration of combat Veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to Veterans; to reduce homelessness among Veterans; and to enhance the operations of the County Veterans Service Office, as specified in Minnesota Statutes 197.608 and Minnesota Laws 2021, 1st Special Session, Chapter 12, Article 1, Section 37, Subdivision 2. This Grant should not be used to supplant or replace other funding.

**BE IT FURTHER RESOLVED** by Koochiching County that Mark Lessard, the County Veterans Service Officer, be authorized to execute the Grant Contract for the above-mentioned Program on behalf of the County. Voting yes: Skoe, Adee, Pavleck, Murray. Motion carried.

2021/08-14 Motion by Skoe, seconded by Murray to authorize the Environmental Service Director to purchase a new recycle trailer from Pro-Tainer Inc. in the amount of \$16,470 plus applicable sales tax. Voting yes: Skoe, Adee, Pavleck, Murray. Motion carried.

000 The Board Chair called for public comment and there was none.

2018/08-15 Motion by Adee, seconded by Skoe to adjourn the meeting at 10:45 a.m. Voting yes: Skoe, Adee, Pavleck, Murray. Motion carried.

Wade Pavleck, Vice Chair

Jenny Herman, Board Secretary