

REGULAR MEETING OF THE KOOCHICHING COUNTY BOARD OF COMMISSIONERS
Held on Tuesday, June 28, 2022 2:00 p.m.

MEMBERS PRESENT: Commissioners Pavleck, Adee, Skoe, and Sjoblom

MEMBERS ABSENT: Commissioner Murray (Medical)

OTHERS IN ATTENDANCE: Perryn Hedlund, Janelle Peterson, Dave Reimer, Trent Nicholson, Willi Kostiuik, Matt Gouin, Kathy LaFrance

2022/06-33 Motion by Adee, seconded by Skoe to approve the agenda with additions and deletions. Voting yes: Sjoblom, Adee, Pavleck, Skoe. Motion carried.

2022/06-34 Motion by Sjoblom, seconded by Skoe to approve the minutes from the June 21, 2022 regular meeting. Voting yes: Sjoblom, Pavleck, Adee, Skoe. Motion carried.

2022/06-35 Motion by Adee, seconded by Sjoblom to approve Courthouse claims in the amount of \$238,896.43, approve Highway claims in the amount of \$32,870.01, and approve Public Health and Human Service claims as presented. Voting yes: Sjoblom, Adee, Pavleck, Skoe. Motion carried.

2022/06-36 Motion by Adee, seconded by Skoe to approve the second half of the 2022 Budget Allocations in the amount of \$136,484.00. Voting yes: Sjoblom, Adee, Pavleck, Skoe. Motion carried.

2022/06-37 Motion by Adee, seconded by Sjoblom approving Treasurer warrant void totaling \$31.00. Voting yes: Sjoblom, Adee, Pavleck, Skoe. Motion carried.

2022/06-38 Motion by Skoe, seconded by Sjoblom to approve the increase of the County mileage reimbursement rate from 58.5 cents per mile to 62.5 cents per mile as authorized by the IRS mid-year increase with an effective date of July 1, 2022. Voting yes: Sjoblom, Adee, Pavleck, Skoe. Motion carried.

000 Sheriff Hedlund recognized E911 Operator Billy Bright and Deputy Dustin Hell by presenting them with Lifesaving Awards for their quick action in saving a man's life. At 0100 hours on 3/18/2022 the Koochiching County dispatch center received a 911 call of a 31-year-old male in rural Littlefork who was not breathing. E911 Operator Billy Bright calmly gave CPR instructions to the man's family while deputies were dispatched to the address. Upon arrival to the scene, Deputy Dustin Hell assisted with CPR and deployed his portable defibrillator and gave two shocks which resulted in the male regaining a heart rhythm and breathing. First aid was continued until the Littlefork Ambulance arrived on the scene and transported the individual to the hospital. The calm delivery of CPR instructions by E911 Operator Bright and the quick reaction by Deputy Hell resulted in the saving of a life. The Koochiching County Sheriff's Office was proud to recognize these two employees by presenting them with the lifesaving awards.

2022/06-39 Motion by Sjoblom, seconded by Adee to adopt a resolution extending the Local State of Emergency due to storm damage and flooding that began April 22, 2022.

WHEREAS, Koochiching County, MN has suffered from storm damage and flooding that began occurring on Friday, April 22, 2022;

WHEREAS, extensive damage was caused to public property, primarily roadways, ditches, and culverts throughout the County, and endangerment of safety and transportation routes;

WHEREAS, water flow from April 22nd storm has contributed excess amount of water flow into the Rainy Lake basin, resulting in high water levels on Rainy Lake and Rainy River which pose an imminent threat to local infrastructure including public and private property in these areas;

WHEREAS, the Koochiching County Sheriff's Office and Emergency Management is conducting an Initial Damage and Impact Assessment Report for submission to Minnesota Homeland Security and Emergency Management (HSEM) to determine eligibility for state public disaster assistance in accordance with Minn. Stat. 12B.30;

WHEREAS, the Koochiching County Sheriff's Office AND Emergency Management request that the Koochiching County Board Chair declares Koochiching County in a State of Local Emergency due to the recent storms resulting in flood damage across the County;

THEREFORE, BE IT RESOLVED, that the Chair of the Koochiching County Board of Commissioners hereby declare an extension to the July 6th, 2022 STATE OF LOCAL EMERGENCY in Koochiching County, Minnesota, an additional 30 days, through August 5th, 2022 due to the high-water levels on Rainy Lake. Voting yes: Sjoblom, Adee, Pavleck, Skoe. Motion carried.

2022/06-40 Motion by Adee, seconded by Sjoblom to approve Human Services warrant voids in the amount of \$170.10 for warrant 39252 and \$170.10 for warrant 39701. Voting yes: Sjoblom, Adee, Pavleck, Skoe. Motion carried.

2022/06-41 Motion by Adee, seconded by Skoe to approve Housing Support Agreement renewals of Family Freedom, Good Samaritan Northwinds Living, Hasbargen's AFC, Lutheran Social Services, Northland Counseling, Ridgeview Assisted Living LLC and REM SLS. Voting yes: Sjoblom, Adee, Pavleck, Skoe. Motion carried.

2022/06-42 Motion by Skoe, seconded by Sjoblom to approve renewal of Purchase of Service agreements for REM SLS and Ita-Bel-Koo DAC. Voting yes: Sjoblom, Adee, Pavleck, Skoe. Motion carried.

2022/06-43 Motion by Adee, seconded by Sjoblom to approve renewal of MNsure Navigator Joint Powers Agreement. Voting yes: Sjoblom, Adee, Pavleck, Skoe. Motion carried.

2022/06-44 Motion by Skoe, seconded by Sjoblom authorizing the Highway Department to advertise for bids on Project CP 2022-04 CSAH 6 and CSAH 25 Crack Seal and Mastic Repair. This project location is near the Mizpah area and will address some pavement conditions and ride issues on these two roadways. Engineers estimate is \$279,332.65. Voting yes: Sjoblom, Adee, Pavleck, Skoe. Motion carried.

2022/06-45 Motion by Adee, seconded by Sjoblom to approve Koochiching County Flood Sandbag Management Plan. Voting yes: Sjoblom, Adee, Pavleck, Skoe. Motion carried.

2022/06-46 Motion by Sjoblom, seconded by Adee to authorize the Emergency Management team to engage a Flood Management consultant to provide flood-related management support if expenses are reimbursable. Voting yes: Sjoblom, Adee, Pavleck, Skoe. Motion carried.

2022/06-47 Motion by Adee, seconded by Sjoblom to amend Board motion 2022/05-41 from the May 31, 2022 Board meeting to read:

Motion by Skoe, seconded by Sjoblom to approve the temporary appointment of Betsy Zaren, Administrative Assistant to interim Administration Director with additional compensation based on County Administration Director salary with a sunset date of December 31, 2023 and further to temporarily appoint Janelle Peterson, Human Resource Generalist to Human Resource Specialist with salary adjustment to C44 with a sunset date of December 31, 2023 and to temporarily fill ~~the vacant Administrative Assistant position within the assigned wage scale~~ (give added compensation to the Accounting Specialist as she takes on additional duties from the Administration Assistant position during the County Administration restructuring. These additional duties are of a higher responsibility therefore warranting an upgraded pay from B21 Grade to B23. Margaret Higham shall be initially placed on Step 3 (increasing her wage to \$23.11 per hour) and shall receive any contractually agreed to Step increases based on seniority for the duration of time in this position. It is further agreed this compensation shall be retroactive to May 31, 2022 and this agreement will expectedly) sunset December 31, 2023. Voting yes: Sjoblom, Adee, Pavleck, Skoe. Motion carried.

2022/06-48 Motion by Sjoblom, seconded by Skoe to approve AFSCME Letter of Understanding as follows:

WHEREAS: The Employer and the Union are both Parties to a Collective Bargaining Agreement which expired on 12/31/2021 and in the process of negotiating a subsequent Agreement; and

WHEREAS: There have been staffing changes in Administration which have left some duties of the Administrative Assistant position incomplete; and

WHEREAS: Both Parties agree that temporarily restructuring these non-managerial aspects of these duties into the Accounting Specialist position on a temporary basis is the best solution; and

WHEREAS: Both Parties understand that the employee's previous position warranted a full 8-hour day and prioritization of duties will be necessary during the term of this Agreement;

WHEREAS: Both Parties agree that the additional duties are of a higher responsibility and compensation adjustment for the added duties is necessary.

NOW THEREFORE: The Employer and the Union agree it is necessary to outline the terms and conditions of this temporary duty assignment and the compensation upgrade that corresponds:

BE IT RESOLVED: For the duration of the additional duty assignment the employee working in the Accounting Specialist classification shall receive upgraded pay to the B23 Grade. The affected employee shall be initially placed on Step 3 (increasing the wage to the amount of \$23.11 per hour) and shall receive any contractually agreed to Step increases based on seniority for the duration of time in this position.

BE IF FURTHER RESOLVED: This compensation shall be retroactive to May 31, 2022, in acknowledgement of the onset of the duty assignment.

BE IT FURTHER RESOLVED: This agreement shall sunset upon the removal of the additional duty assignment expectedly 12/31/2023.

FINALLY, This Letter of Understanding represents the full and complete agreement between the parties regarding this matter. The provisions of this LOU do not modify the parties Labor Agreement, but instead are in addition to the existing provisions. All other provisions of the collective bargaining agreement continue to apply. Voting yes: Sjoblom, Adee, Pavleck, Skoe. Motion carried.

000 The Board Chair temporarily appointed Commissioner Adee to the Tri-County Health Board to fill in for Commissioner Murray who is out on medical.

000 The Board Chair called for Public Comment and there was none.

2022/06-49 Motion by Sjoblom, seconded by Adee to adjourn the meeting at 2:33 p.m. Voting yes: Pavleck, Sjoblom, Adee, Skoe. Motion carried.

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