

REGULAR MEETING OF THE KOOCHICHING COUNTY BOARD OF COMMISSIONERS
Held on Tuesday, February 28, 2023 9:30 a.m.

MEMBERS PRESENT: Commissioners Sjoblom, Hell & Roche

MEMBERS ABSENT: None

OTHERS IN ATTENDANCE: Kathy LaFrance, Nathan Heibel, Matt Gouin, Dave Reimer, Tom West, Justin O'Bert, Ashley Hall, Christine Daniel, Pam Tomevi, Chad Severts, and KCCTV reporter Darcy Sullivan

2023/02-28 Motion by Hell, seconded by Roche to approve the agenda with additions and deletions. Voting yes: Sjoblom, Hell, and Roche. Motion carried.

2023/02-29 Motion by Roche, seconded by Hell to approve the minutes from the February 14, 2023 regular meeting. Voting yes: Sjoblom, Hell, and Roche. Motion carried.

2023/02-30 Motion by Hell, seconded by Roche to approve the Courthouse claims in the amount of \$54,216.47, Highway claims in the amount of \$15,519.79 and Public Health and Human Service claims as presented. Voting yes: Sjoblom, Hell, and Roche. Motion carried.

2023/02-31 Motion by Hell, seconded by Roche to approve Land and Forestry warrant void due to lost warrant in the amount of \$3,475. Voting yes: Sjoblom, Hell, and Roche. Motion carried.

000 Notice of hire of Shane Thramer as part-time E911 Dispatcher/Correction Officer with a start date of February 22, 2023

000 Notice of hire of Whitney Sims as full-time Environmental Services Specialist with a start date of February 24, 2023.

000 Notice of temporary hire of William Valentine as Koochiching County Sheriff's Office Transport driver per the county Temporary Hire policy.

2023/02-32 Motion by Roche, seconded by Hell to adopt the following resolution approving the Special/Primary election for the District 5 Commissioner:

WHEREAS, there is a vacancy in Koochiching County Commissioner district #5 caused by the death of Commissioner Wayne Skoe.

WHEREAS, the remaining term for the vacant position exceeds one year.

WHEREAS, in order fill the position as expediently as possible, the County Board of Commissioners must hold a special election pursuant to MN Statute 375.101, Sub. 1.

WHEREAS, under MN Statute 205.10, Sub. 3a(a) special election must be held on the second Tuesday of February, April, May or August or the first Tuesday after the first Monday in November.

THEREFORE, BE IT RESOLVED, That the Koochiching County Board hereby calls for a special election to fill the vacancy in the office of the Koochiching County Commissioner for the 5th District.

BE IT FURTHER RESOLVED, alternatively, that in the event three or more candidates file for the open seat, a special primary election shall be held in the 5th District on August 8, 2023 and a special general election shall be held in the 5th District on November 7, 2023.

BE IT FURTHER RESOLVED, that in the event that two or fewer candidates file for the open seat, a special general election shall be held in the 5th District on August 8, 2023.

BE IT FURTHER RESOLVED, that any proper notices of these special elections shall be given, that the nomination and election of candidates be conducted, and all things pertaining thereto be done as provided relevant Minnesota law. Voting yes: Sjoblom, Hell, and Roche. Motion carried.

2023/02-33 Motion by Hell, seconded by Roche to approve sending a letter of support with the Board Chair's signature for the City of Littlefork's ATV friendly campground project. Voting yes: Sjoblom, Hell, and Roche. Motion carried.

2023/02-34 Motion by Roche, seconded by Hell to approve the budgeted replacement of the technology equipment in the Human Services Interview and Observation rooms at a cost of \$29,818.11 plus a 3-year Care Package for an additional \$6,440 bringing the project total to \$36,258.11. Voting yes: Sjoblom, Hell, and Roche. Motion carried.

000 The Information Services Director informed the Board Minnesota State IT (MNIT) allocated an allotment of IP addresses to use in the Koochiching County network infrastructure. These IP addresses are ultimately owned by HP, and after several years of leasing the IP addresses, HP wants them back. No official dates for the return of the HP Legacy IP addresses have been released.

2023/02-35 Motion by Hell, seconded by Roche to approve the void of Human Services warrants in the amounts of \$49.28, \$170.10, \$28.00, and \$55.00. Voting yes: Sjoblom, Hell, and Roche. Motion carried.

2023/02-36 Motion by Roche, seconded by Hell to accept the donation from three community members of baby quilts, hats, and baby care items to Public Health for community members in the Family Home Visiting Program. Voting yes: Sjoblom, Hell, and Roche. Motion carried.

2023/02-37 Motion by Hell, seconded by Roche approving the renewal of the 2023 Children's Mental Health Screening Grant. Voting yes: Sjoblom, Hell, and Roche. Motion carried.

2023/02-38 Motion by Roche, seconded by Hell to approve the updates to the Koochiching County Public Health and Human Services Burial and Disposition Policy. Voting yes: Sjoblom, Hell, and Roche. Motion carried.

2023/02-39 Motion by Hell, seconded by Roche to approve the 60-month rental/maintenance agreement through Loffler for a Canon DX C5840i copier machine with fax for the Land and Forestry office and to include the trade-in of the current 2015 Xerox 7835 that is owned outright by the County. Pricing with Loffler is through State contract #189667. Voting yes: Sjoblom, Hell, and Roche. Motion carried.

2023/02-40 Motion by Roche, seconded by Hell authorizing the Land Commissioner to seek quotes and execute contracts for park attendants to provide site management at County administered boat landings for the 2023 Rainy River early spring fishing season and further to

authorize the Land Commissioner to request a funding contribution from Lake of the Woods County and the MN DNR to help offset site attendant costs. Voting yes: Sjoblom, Hell, and Roche. Motion carried.

2023/02-41 Motion by Roche, seconded by Hell to set aside \$150,000 for timber and resource development reserves and \$40,000 for park development reserves from the 2022 Trust Fund income as approved in the 2023 Land and Forestry Budget and to set aside \$10.00 per capita from the 2022 Trust Fund income for promotion as allowed under MN Statute with allocation as follows: allocate 43% of the promotion funds to the cities within Koochiching County with allocation ratio to be 46% to International Falls and remaining 54% split equally between the small cities and with a letter to accompany the checks stating what the funds can be expended on and when they have to be expended and to allocate 57% of the promotions funds to the Koochiching Development Authority to be held and utilized for the promotion of tourism, agricultural and industrial development as defined in MN Statutes 282. Voting yes: Sjoblom, Hell, and Roche. Motion carried.

2023/02-42 Motion by Hell, seconded by Roche to approve the budgeted purchase of a new 2023 Ski-Doo Tundra LT snowmobile and award the low bid to Bemidji Sports Center for a price of \$10,698.00. Voting yes: Sjoblom, Hell, and Roche. Motion carried.

2023/02-43 Motion by Hell, seconded by Roche approving the purchase of a new Trimble TSC7 Survey Controller for the low bid price of \$8,739.90 with the trade-in of one of our Trimble Yuma 2 Tablet Survey Controllers. Voting yes: Sjoblom, Hell, and Roche. Motion carried.

2023/02-44 Motion by Roche, seconded by Hell approving the purchase of a Bosch 3824A Diagnostic Scan Tool with cable set from O'Reilly with the State Bid pricing of \$13,278. Voting yes: Sjoblom, Hell, and Roche. Motion carried.

2023/02-45 Motion by Hell, seconded by Roche approving the purchase of one new Pressure Washer/Culvert Steamer and award the low bid to Hotsy at a price of \$11,726.86. Voting yes: Sjoblom, Hell, and Roche. Motion carried.

2023/02-46 Motion by Hell, seconded by Roche to appoint Destry Hell to the One Watershed, One Plan Policy Committee and temporarily appoint Jason Sjoblom as the alternate, further, to appoint Matt Gouin as the Lead Staff person. Voting yes: Sjoblom, Hell, and Roche. Motion carried.

000 The Board Chair called for public comment and Ashley Hall and Christine Daniel of Koochiching County Food Access asked if they could rent a bay in the Armory building for cold storage adding they may need to plug in freezers and refrigerators as well. Board Chair Sjoblom suggested they get together with the Sheriff to discuss as he would make the decision if it was possible.

2023/02-47 Motion by Roche, seconded by Hell to adjourn the meeting at 10:45 a.m. Voting yes: Sjoblom, Hell, and Roche. Motion carried.