

REGULAR MEETING OF THE KOOCHICHING COUNTY BOARD OF COMMISSIONERS  
Held on Tuesday, February 8, 2022 9:30 a.m.

MEMBERS PRESENT: Commissioners Pavleck, Sjoblom, Skoe, Adee  
MEMBERS ABSENT: Commissioner Murray

OTHERS IN ATTENDANCE: Janelle Peterson, Perryn Hedlund, Jaci Nagle, Nathan Heibel, Dave Reimer, Crystelle Clance, KCCTV reporter Darcy Sullivan

2022/02-01 Motion by Sjoblom, seconded by Skoe to approve the agenda with additions and deletions. Voting yes: Sjoblom, Skoe, Adee, Pavleck. Motion carried.

2022/02-02 Motion by Sjoblom, seconded by Adee to approve the minutes from the January 25, 2022 regular meeting. Voting yes: Sjoblom, Skoe, Adee, Pavleck. Motion carried.

2022/02-03 Motion by Adee, seconded by Skoe to approve the January summarized vendor payment list, approve January payroll and payroll ACH payments in the amount of \$1,143,617.55, ratify MCIT annual insurance claim in the amount of \$340,872, approve Courthouse claims in the amount of \$41,765.57, and approve Highway claims in the amount of \$23,614.82. Voting yes: Sjoblom, Skoe, Adee, Pavleck. Motion carried.

2022/02-04 Motion by Adee, seconded by Sjoblom to approve the promotion of Tracy Lunser to Financial Assistance Supervisor effective February 7, 2022 and authorize filling the vacant Eligibility Worker position within the assigned wage scale. Voting yes: Sjoblom, Skoe, Adee, Pavleck. Motion carried.

000 Notice of hire of Justin O'Bert as Information Systems Director effective February 7, 2022,

000 Notice of hire of Joan Nelson as full-time Treasury Assistant effective March 8, 2022.

2022/02-05 Motion by Adee, seconded by Skoe to approve the DNR Off Highway Vehicle Safety Grant for 2022-2023. Voting yes: Sjoblom, Skoe, Adee, Pavleck. Motion carried.

2022/02-06 Motion by Skoe, seconded by Sjoblom to approve the DNR Snowmobile Safety Grant for 2022-2023.

Voting yes: Sjoblom, Skoe, Adee, Pavleck. Motion carried.

2022/02-07 Motion by Skoe, seconded by Sjoblom to approve the Sheriff's request to add and fill two full-time, permanent E-911 Dispatcher/Correction Officer positions as budgeted in the 2022 budget. Voting yes: Sjoblom, Skoe, Adee, Pavleck. Motion carried.

2022/02-08 Motion by Adee, seconded by Skoe to authorize Board Chair signature to the Safe and Secure Courthouse Grant in the amount of \$20,350 requiring matching funds as recommended by the Sheriff Department. Voting yes: Sjoblom, Skoe, Adee, Pavleck. Motion carried.

2022/02-09 Motion by Sjoblom, seconded by Adee to appoint County Recorder Lindsay Frank as Primary Director and Tax Coordinator Shelley Johnson and IS Director Justin O'Bert as alternates to the MCIS Board of Directors. Voting yes: Sjoblom, Skoe, Adee, Pavleck. Motion carried.

2022/02-10 Motion by Skoe, seconded by Sjoblom to authorize the Land Commissioner to obtain quotes and execute contracts for park attendants to provide site management at County administered boat landings for the 2022 Rainy River early fishing season and to request an annual funding contribution from Lake of the Woods County and the MN DNR to offset costs as recommended by the Land Commissioner. Voting yes: Sjoblom, Skoe, Adee, Pavleck. Motion carried.

2022/02-11 Motion by Adee, seconded by Skoe to set aside \$40,000 for park reserves and \$115,000 for timber and resource development resources from the 2021 Trust Fund income as approved in the 2022 Land and Forestry Budget and to set aside \$10.00 per capita from the 2021 Trust Fund income for promotion as allowed under MN Statute with allocation as follows: allocate 43% of the promotion funds to the cities within Koochiching County with allocation ratio to be (46% to International Falls and remaining 54% split equally between the small cities) and with a letter to accompany the checks stating what the funds can be expended on and when they have to be expended and to allocate 57% of the promotions funds to the Koochiching Development Authority to be held and utilized for the promotion of tourism, agricultural and industrial development as defined in MN Statutes. Voting yes: Sjoblom, Skoe, Adee, Pavleck. Motion carried.

000 The Land Commissioner reported that the February 2, 2022 timber auction results were 20,621 cords were sold for a total auction sale value of \$640,984.80 and one track remained unsold.

2022/02-12 Motion by Adee, seconded by Sjoblom to award the low bid for CP 2022-02 - Clearing at CSAH 24 (Van Lynn) overpass to L&L Constructors in the amount of \$38,800. Voting yes: Sjoblom, Skoe, Adee, Pavleck. Motion carried.

2022/02-13 Motion by Skoe, seconded by Adee to award low bid for Case 580SN Tractor Backhoe to Titan Machinery in the amount of \$91,764.30 and to award low bid for the Massy Ferguson MF4710 tractor with disc mower to Bobcat of Bemidji in the amount of \$73,966.03. Voting yes: Sjoblom, Skoe, Adee, Pavleck. Motion carried.

000 The Board Chair called for public comment and Chrystal Clance commented it is uplifting to hear Nathan make requests for early spring fishing. She also noted that she appreciated the support from the County for the Backus/AB housing project and that it will be a reality.

2022/02-14 Motion by Adee, seconded by Sjoblom to adjourn the meeting at 10:26 a.m. Voting yes: Sjoblom, Skoe, Adee, Pavleck. Motion carried.