

REGULAR MEETING OF THE KOOCHICHING COUNTY BOARD OF COMMISSIONERS
Held on Tuesday, January 26, 2021 10:00 a.m.

MEMBERS PRESENT: Commissioners Pavleck, Sjoblom, Skoe, Murray, Adee
MEMBERS ABSENT: None

OTHERS IN ATTENDANCE: Kathy LaFrance, Janelle Peterson, Tara Besch, Tom West, Jaci Nagle, Nathan Heibel, Matt Gouin, Jon Froemke, Mark Lessard

2021/01-23 Motion by Murray, seconded by Adee to approve the agenda with additions and deletions. Voting yes: Sjoblom, Skoe, Adee, Pavleck, Murray. Motion carried.

000 Public Health and Human Services Director provided a COVID-19 update to the Board. There have been 12,082 tests completed, 605 tests are positive, and 563 cases no longer need isolation. The mass saliva testing event was successful noting appreciation for the help from the Department of Transportation, National Guard and the Department of Health. The County has opened up a phone line at 218-283-7070 for people ages 65 or over to generate a list of those wanting vaccinations, however at this point there are no vaccinations available. If a large number of vaccinations become available there is a mass vaccination plan that will be put in place. The public will be notified of all vaccine related updates via the newspaper, social media and radio announcements.

2021/01-24 Motion by Skoe, seconded by Murray to approve the minutes from the January 12, 2021 regular meeting. Voting yes: Sjoblom, Skoe, Adee, Pavleck, Murray. Motion carried.

2021/01-25 Motion by Pavleck, seconded by Adee to approve Courthouse claims in the amount of \$116,446.84, approve Highway claims in the amount of \$7,820.41, approve Public Health and Human Services claims as presented, approve the payment of 2021 dues as presented and to approve the payment to MCIT in the amount of \$355,444 for 2021 property coverage and workers compensation insurance. Voting yes: Sjoblom, Skoe, Adee, Pavleck, Murray. Motion carried.

2021/01-26 Motion by Murray, seconded by Adee to authorize the Administration Director to execute a Professional Services Agreement with David Drown and Associates to conduct a classification and compensation study with David Drown and Associates in the budgeted amount of \$41,200 as recommended by the Job Classification and Wage Study Committee. Voting yes: Sjoblom, Skoe, Adee, Pavleck, Murray. Motion carried.

2021/01-27 Motion by Pavleck, seconded by Murray to approve new hire pay rate for Andrew Larson at 90% or Step 3 for the Jr. Engineering Technician position.

000 Notice of Hire of Andrew Larson as Jr. Engineer Tech with a start date of January 19, 2021.

2021/01-28 Motion by Pavleck, seconded by Murray to approve and authorize the Board Chair's signature to the LEL Local 102 Correctional Officers collective bargaining agreement for a

period of one year starting January 1, 2021 and ending December 31, 2021 as recommended by the County Negotiation Committee. Voting yes: Sjoblom, Skoe, Adee, Pavleck, Murray. Motion carried.

2021/01-29 Motion by Adee, seconded by Murray to approve the 2021 Pay Equity Report for submission to the State noting that Koochiching County is in compliance. Voting yes: Sjoblom, Skoe, Adee, Pavleck, Murray. Motion carried.

2021/01-30 Motion by Skoe, seconded by Pavleck to approve the employment separation of Mike Gedde as Jr. Engineering Tech effective February 5, 2021 and authorize filling the vacant position within the assigned wage scale, depending on qualifications. Voting yes: Sjoblom, Skoe, Adee, Pavleck, Murray. Motion carried.

000 The Board received notice of the temporary hire of Dawn Piekarski as Veteran's Transport Driver under the County Temporary Hire Policy.

000 Notice of Frontline Worker Appreciation Week of January 24 – 30, 2021. The Board extends its appreciation and gratitude and sincere thanks to all of the individuals and professionals courageously working during the pandemic to serve the citizens of Koochiching County.

2021/01-31 Motion by Pavleck, seconded by Adee to approve the renewal of the Northeast MN Office of Job Training purchase of service agreement with no change in rate. Voting yes: Sjoblom, Skoe, Adee, Pavleck, Murray. Motion carried.

2021/01-32 Motion by Skoe, seconded by Murray to approve the renewal of the Koochiching Family collaborative Joint Powers Agreement. Voting yes: Sjoblom, Skoe, Adee, Pavleck, Murray. Motion carried.

2021/01-33 Motion by Pavleck, seconded by Adee to approve the Notification of Completion of the 2021 AMHI/CSP contract between the DHS Behavior Health and Koochiching County and to approve the Notification of Completion of the 2021 Children's Mental Health Screen Grant contract between DHS and Koochiching County. Voting yes: Sjoblom, Skoe, Adee, Pavleck, Murray. Motion carried.

2021/01-34 Motion by Murray, seconded by Adee to approve the Notification of Completion of the 2021 Agreement between RRCC and Public Health to administer Mantoux to nursing students. Voting yes: Sjoblom, Skoe, Adee, Pavleck, Murray. Motion carried.

2021/01-35 Motion by Adee, seconded by Skoe to approve the payment in the amount of \$1,650 for Burial Case #74812. Voting yes: Sjoblom, Skoe, Adee, Pavleck, Murray. Motion carried.

2021/01-36 Motion by Pavleck, seconded by Skoe to adopt the following resolution in support of the Polar Poler's Ski Club grant application made to the Minnesota Department of Natural Resources to purchase a side by side tracked UTV with cab with the Polar Poler's Ski Club securing the 25% matching funds requirement:

WHEREAS, Koochiching County supports the 2021 grant application made to the Minnesota Department of Natural Resources for the Federal Recreational Trail Grant Program. The application is to purchase a side-by-side tracked UTV with cab.

WHEREAS, Koochiching County recognizes the twenty-five (25) percent match requirement for the Federal Recreational grant program, and that the Polar Poler's Ski Club will secure the matching funds.

NOW, THEREFORE, BE IT RESOLVED, if the Polar Poler's Ski Club is awarded a grant by the Minnesota Department of Natural Resources, Koochiching County agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced project. Koochiching County will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement; and

BE IT FURTHER RESOLVED, the Koochiching County Board of Commissioners names Koochiching County Auditor/Treasurer, Thomas West at 715 4th Street as the fiscal agent for Koochiching County.

BE IT FURTHER RESOLVED that the Polar Poler's Ski Club hereby assures the Tilson Recreational Trail will be maintained for a period of no less than 20 years. Voting yes: Sjoblom, Skoe, Adee, Pavleck, Murray. Motion carried.

2021/01-37 Motion by Pavleck, seconded by Skoe to authorize the Information Technology Director to execute an agreement with Pro West for budgeted GIS services not to exceed \$20,000. Voting yes: Sjoblom, Skoe, Adee, Pavleck, Murray. Motion carried.

2021/01-38 Motion by Skoe, seconded by Murray to approve the purchase of a Trimble TSC7 data collector and other associated equipment for the Survey Department from Frontier Precision under the state purchasing contract in the amount of \$8,346.80 plus shipping and other fees as budgeted in 2021. Voting yes: Sjoblom, Skoe, Adee, Pavleck, Murray. Motion carried.

2021-01-39 Motion by Skoe, seconded by Pavleck to authorize the Land Commissioner to seek quotes and execute contracts for park attendants to provide site management at County administered boat landings for the 2021 Rainy River early spring fishing season and further to authorize the Land Commissioner to request a funding contribution from Lake of the Woods County and the MN DNR to help offset site attendant costs. Voting yes: Sjoblom, Skoe, Adee, Pavleck, Murray. Motion carried.

2021/01-40 Motion by Pavleck, seconded by Skoe to authorize the County Sheriff's Office to seek quotes for two squad trucks as budgeted in 2021. Voting yes: Sjoblom, Skoe, Adee, Pavleck, Murray. Motion carried.

2021/01-41 Motion by Adee, seconded by Pavleck to approve IVSP Contract A payment request #25 in the amount of \$492,455.35 to Wagner Construction Inc. Voting yes: Sjoblom, Skoe, Adee, Pavleck, Murray. Motion carried.

2021/01-42 Motion by Pavleck, seconded by Adee to approve change order #12 for the IVSP Contract A in the amount of \$777,022.28 to adjust the overall construction contract amount to reflect the actual quantities. Voting yes: Sjoblom, Skoe, Adee, Pavleck, Murray. Motion carried.

2021/01-43 Motion by Murray, seconded by Pavleck to approve the Koochiching County COVID-19 Business Relief Fund Grant Guidelines and Application. Voting yes: Sjoblom, Skoe, Adee, Pavleck, Murray. Motion carried.

000 The Board Chair called for public comment and Veteran Service Officer Mark Lessard informed the Board the VSO office continues to meet with Veterans by appointment only, they have budgeted for a new transport van in 2021, they are planning the Veteran's Standdown and an Octoberfest event to help homeless veterans and replenish the transportation fund.

2021/01-44 Motion by Adee, seconded by Skoe to adjourn the meeting at 10:55 a.m. Voting yes: Sjoblom, Skoe, Adee, Pavleck, Murray. Motion carried.